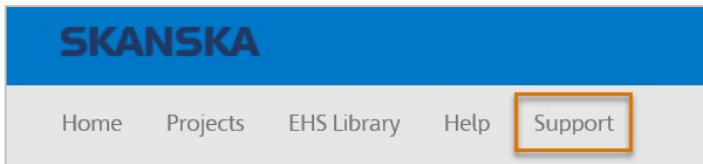




PlanIt Support - Subcontractors

Subcontractors can now submit issues in the PlanIt application for support.

From PlanIt, click the **Support** tab at the top right.



You will receive the following screen. Some fields will auto-populate, such as your name, email address, project name and project number. If information is missing or incorrect, edit the form appropriately.

PlanIt Support

Please be as detailed as possible.
Have you discussed this with your Skanska EHS professional?
If you were working on a CWP please include the CWP number.
If you were working on a DHA please include the DHA number, or the Work Date and Foreman's name.
If you are entering this for someone else please update the contact information below.

Contact Name	<input type="text" value="Colemantest, Janietest"/>	Project Name	<input type="text" value="Janie Coleman Production Testing"/>
Contact Phone	<input type="text" value="Include if you prefer being contacted by phone."/>	Project Number	<input type="text" value="The project where you experienced the issue."/>
Contact Email	<input type="text" value="JanieColeman253@gmail.com"/>		

Enter a subject and description for the issue.

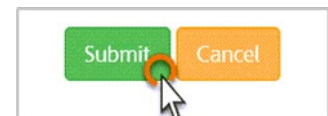
Subject

Description

A rich text editor toolbar with icons for undo, redo, bold, italic, bulleted list, numbered list, link, and unlink. Below the toolbar is a large text area for entering the description.

Optionally, to upload any screenshots or files that will help to identify the issue, press **Upload File** at the lower left and browse to the file(s) to attach.

Press **Submit** to send your issue for support.



Skanska USA IT will follow up as soon as possible using the phone number or email address provided.